



Date: Wednesday 22 February 2023

Start: 6.30pm

At: Melksham Without Parish Council, First Floor,
Melksham Community Campus, Market Place,
Melksham, SN12 6ES

Remote access via Zoom also available

To Join Zoom Meeting:

Meeting ID: 279 181 5985

Passcode: 070920

Click link below:

<https://us02web.zoom.us/j/2791815985?pwd=Y2x5T25DRlVWVU54UW1YWWE4NkNrZz09>

Melksham Neighbourhood Plan Steering Group AGENDA

1. **Welcome & Housekeeping**
2. **To note apologies**
3. **Declarations of Interests**
4. **Public Participation**
5. To agree **Minutes of Meeting** held on 25th January 2023
6. To receive verbal feedback on the **public consultation events** w/c 6th February
Link to exhibition materials and current consultation:
<https://www.melkshamneighbourhoodplan.org/tcmpconsultationfebmar>
7. To agree next steps regarding the **Town Centre Master Plan (TCMP)**
 - a) Collation of comments collected and paper surveys
 - b) Engagement with AECOM for input into draft TCMP report
 - c) Approval by Town Council (meeting 27th Feb)
 - d) Engagement with Wiltshire Council's Economic Regeneration team
8. To agree arrangements for **Melksham Area Board** Weds 8th March with a Place Shaping agenda including the Melksham NHP current consultations

Melksham Neighbourhood Plan Steering Group

**Contact for more
information:**

Melksham Town Council

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Melksham Without Parish Council

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9. **Landscape Buffer/Green Gap/Green Wedge evidence base**
 - a) To review and validate the draft AECOM Green Gap and Wedge Study
 - b) To consider comments from Wiltshire Council on potential for strategic green gaps and response
 - c) To review neighbouring Semington NHP Steering Group's Landscape and Visual Appraisal report and any response
 - d) To agree next steps:
 - i. To consider any sites to put forward for Local Green Space designation or Green Infrastructure?
 - ii. To agree to publish and use the final version as evidence for planning applications etc
 - iii. To include the report and produce an exhibition board on Green Gap/Wedge evidence/policy for the Neighbourhood Plan segment at the Area Board meeting

10. **Programme Update**
 - a) To note delay in publication of the draft Local Plan at Regulation 19 stage to Q3 2023
 - b) To note new timespan of the Local Plan, now until 2038 (previously 2036) and corresponding change to the Melksham NHP timespan
 - c) To note expected date of Site Selection evidence report from AECOM and to arrange next steps (Housing Task Group meeting to review?)
 - d) To note update following SEA (Strategic Environment Assessment) meeting with AECOM
 - e) To note current progress against Programme and expected date for Regulation 14 consultation

11. To approve future spend, quotation for additional work by Place/AECOM if appropriate, latest invoices and note current financial report.

12. To consider requests for inclusion in NHP#2 from Melksham Without Parish Council:
 - a) The provision of bird, bat and bee bricks, reptile refugia and hibernacula within a housing development, in order to increase biodiversity.
 - b) Useful extracts from Westbury NHP regulation 14 draft version.
 - c) Policy regarding annexes not to be used as separate dwellings.

13. To approve the revised **Terms of Reference** as approved by both qualifying bodies

14. To agree date and venue of **Next Meeting of Steering Group**
 - a) Suggested date Weds 22nd March and time of meeting
 - b) To agree Topics/Reports to be validated at that meeting

15. To consider comments to submit to the Government's current **NPPF (National Planning Policy Framework) consultation** - deadline 2nd March
<https://www.gov.uk/government/consultations/levelling-up-and-regeneration-bill-reforms-to-national-planning-policy>